CALL FOR WORKSHOP PROPOSALS
2024 OCEA Spring Conference
Cooperative Education: It's Working!
Deadline: January 26, 2024
Hilton Mississauga / Meadowvale
6750 Mississauga Road, Mississauga, ON L5N 2L3
April 14th, 15th & 16th, 2024
https://ocea.on.ca/

The **2024 OCEA Spring Conference Planning Committee** are seeking presenters who can deliver captivating and educational workshop presentations to inspire NEW and EXPERIENCED teachers who are involved with CO-OP, SHSM, OYAP, DUAL CREDIT, and any other forms of Experiential Learning.

THE FOLLOWING LIST OF TOPICS AND THEMES ARE EXAMPLES ONLY AND NOT EXHAUSTIVE:

SCELPs (Student Cooperative Education Learning Plans)
- Creating, linking curriculum, engaging students in developing the SCELP and strategies for implementing a successful SCELP and samples.
- SCELPs and DCO (deeper dive into what activities and different models of DCO).
- Software to create a streamlined SCELP that can be used for employer performance review.

GOOD PRACTICES
- BEST networking strategies for making connections with new Co-op employers.
- Class lessons and rubrics to support and invigorate Co-op teachers.
- Continuous intake Co-op: delivery models / considerations / best practices.
- Co-op 101: Problem-solving / case studies.
- DCO3O: Workshop / resources for the Creating Opportunities through Co-op, Grade 11, Open (DCO3O) course.
- Experienced Co-op Teachers 2.0: Workshops for experienced Co-op teachers: discussing strategies that are successful in the delivery of course content and placement selection.
- How to build or grow our program / sections, strategies for those students who struggle with the concepts / material (to keep them safe before placement) - what do others do?"
- New Co-op Teachers: Workshops geared toward brand new Co-op teachers - how to organize, what must be in package of signed documents, how do you know if the student is ready, etc.?
- Night school Co-op: delivery models / considerations / best practices.
- Recruitment: Co-op placement options - How to sell to those companies that say, "we don't take Co-op students."
- Rural / small communities: Co-op opportunities / options / strategies.
- THE HARD QUESTIONS: workshop or discussion panel for the HARD QUESTIONS: example: Co-op student gets severely injured at placement - what happens next? Student disengages from the placement responsibilities - what do we do to turn that around, etc.?
- Virtual Co-op placements.

POLICIES AND PROCEDURES
- Co-op: Policy and Procedures.
- Legal Documents: a CHECKLIST of all legal documents required for Co-op, etc.

EXPERIENTIAL LEARNING LEADS
- Specific workshops geared particularly for Experiential Learning Leads.

TECHNOLOGY
- Use of technology (tools) to build / create Co-op lessons.

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HEALTH AND SAFETY
- Co-op: Assessments, evaluations, and practices.

OYAP
- Level 1 Programing and Skilled Trade placements.
- Skilled trades post-graduation – "How to plan for a successful transition and important next steps."

PATHWAYS
- How to MARKET the CO-OP course and programs: SHSM, OYAP and Dual Credit, etc.

MENTAL HEALTH AND WELLNESS
- Mental Health Strategies for students and teachers.

ETHICAL GUIDELINES FOR CO-OP
- Case Studies.

LEGAL ISSUES FOR CO-OP
- Case Studies.

EQUITY and INCLUSION
- Removing Barriers: Assessment and evaluation OPTIONS or how to make Co-op opportunities more equitable by removing barriers.
- Special Needs: Modified Co-op programs for students with special needs.

OTHER
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IMPORTANT INFORMATION – PLEASE READ THE FOLLOWING STATEMENTS:

1)   **ALL WORKSHOPS WILL BE 75 MINUTES IN LENGTH** (60-minute presentation and 15-minutes for question-and-answer session). In our effort to support environmental practices please keep handouts to a minimum and provide links for your attendees if available. We will be requesting copies of your presentation and will post them on our website (with your permission) in the Members Only Resources section only.

2)   **AV REQUIREMENTS: VERY IMPORTANT:** Workshop rooms *MAY* be equipped with a screen and Wi-Fi *BUT ONLY IF REQUESTED WHEN COMPLETING THE WORKSHOP PROPOSAL SUBMISSION FORM* – it is highly suggested that presenters download any and all files prior to their presentation to ensure backup in case there are any issues with Wi-Fi – if you must have Wi-Fi for your presentation please indicate that on the workshop proposal submission form and then a one-time code COULD be provided for that ONE PRESENTATION -- **PLEASE NOTE: ANY OTHER EQUIPMENT (LAPTOPS, DIGITAL PROJECTORS, ETC.) WILL BE THE SOLE RESPONSIBILITY OF THE PRESENTER.**

3)   **ALL WORKSHOPS MUST BE CONSIDERED AS EDUCATIONAL AND NOT FOR THE MARKETING OF PRODUCTS OR SERVICES THAT REQUIRE MONETARY CONTRIBUTIONS BY THE DELEGATES.** Our not-for-profit Association incurs considerable expenses by advertising workshops, organizing attendees, renting workshop rooms, and providing some audio-visual equipment. Considering this, we expect that presenters associated with for-profit businesses will assist with these expenses. **Therefore, if profit making businesses wish to present a workshop, they must support OCEA to the minimum level of an exhibitor or equivalent payment. If this is the intent for a workshop, please email *Carol Madsen* at: ocea@rogers.com to request an exhibitor's application.**

4)   **PRESENTERS WHO WANT TO ATTEND OTHER WORKSHOPS** during the conference must register as a delegate and must pay the registration fee.

5)   **WE APPRECIATE YOUR CONTRIBUTION TO THE PROFESSIONAL DEVELOPMENT** of all delegates attending this conference. As a not-for-profit association, BUDGET RESTRAINTS RESTRICT US FROM PROVIDING ANY REMUNERATION OR EXPENSE PAYMENTS, other than lunch on the day of your workshop presentation. We thank you for your understanding and contribution.

IF YOU HAVE ANY QUESTIONS, please contact: ***Carol Madsen, OCEA Executive Administrative Assistant*** via email at: **OCEA@rogers.com**.

CLICK *HERE* TO COMPLETE AND SUBMIT THE GOOGLE FORM

OR COMPLETE THE PDF FORM ON THE NEXT PAGE AND EMAIL TO CAROL MADSEN, OCEA@ROGERS.COM

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WORKSHOP PROPOSAL SUBMISSION:

Workshop Title (please keep title short):	
Workshop Description (max 75 words):	
Preferred Day to Present:	¨ Sunday, April 14 ¨ Monday, April 15 ¨ Tuesday, April 16
Preferred Time to Present:	¨ Morning ¨ Afternoon ¨ No Preference
Workshop Length: Single (75 mins) or Double (150 mins) Workshop:	¨ Single (75 mins) ¨ Double (150 mins)
AV Requirements for this presentation *(VERY IMPORTANT: Workshop rooms MAY be equipped with a screen and Wi-Fi BUT ONLY IF REQUESTED WHEN COMPLETING THE WORKSHOP PROPOSAL SUBMISSION FORM – it is highly suggested that presenters download any and all files prior to their presentation to ensure backup in case there are any issues with Wi-Fi – if you must have Wi-Fi for your presentation please indicate that on the workshop proposal submission form and then a one-time code COULD be provided for that ONE PRESENTATION -- PLEASE NOTE: ANY OTHER EQUIPMENT (LAPTOPS, DIGITAL PROJECTORS, ETC.) WILL BE THE SOLE RESPONSIBILITY OF THE PRESENTER.)*	¨ Wi-Fi ¨ Screen ¨ Not Applicable

LEAD PRESENTER'S INFORMATION (Main Contact):

Lead Presenter's Name (first / last)**:**	
Work Title:	**School Board or Organization:**
Email:	**Cell Phone #** (with area code):

ADDITIONAL PRESENTERS? Please list all additional Presenters:

Name (First / Last):	Work Title:	School Board or Organization:	Email: